

University of Connecticut | Office of First Year Programs & Learning Communities
2026-2027 Learning Community Graduate Assistant Job Description

The Learning Community Program is seeking UConn graduate student applicants for Graduate Assistant positions working with the First Gen House learning community for first-generation college students. This is a half-GA position, 10-hours per week, with employment dates of: August 23, 2026 to May 22, 2027.

UConn Learning Communities engage first- and second-year undergraduate students in any major who live together in a Residence Hall in courses and community building/educational activities that relate to the theme of the LC. The LC experience is designed to assist students in successfully transitioning to college life and to learn to navigate resources and opportunities on campus. LC GAs work in collaboration with the LC Program and report to the LC Faculty Director, providing administrative support for the LC.

GA Responsibilities:

1. Support the LC Faculty Director's vision; develop positive and professional relationships with the LC leadership team, partners, and student members; communicate regularly with LC Faculty Director and LC Program staff.
2. Plan, implement, manage, and evaluate LC events, activities, and trips, including all related procedures, budgeting, scheduling, marketing, and recruitment, including developing ways to introduce and engage students in using the UConn Innovation Zone makerspace.
3. May co-instruct, instruct, and/or support credit bearing FYE (First Year Experience, UNIV 1810) and/or sophomore courses (UNIV 3820); assist in the development of curriculum; plan/implement class activities; supervise projects, and assess student learning. Those teaching must participate in required training for FYE instructors, including attending the FY Innovation Conference (UConn Storrs, May) and training workshops throughout the year. GAs teaching LC First Year Experience courses (UNIV 1810) are highly encouraged to enroll in **EDLR 5130: Teaching College Students Through Transition**, a Fall 3-credit graduate course to support graduate student instructors of FYE courses.
4. Required to hold weekly office hours within the LC's Residence Hall; mentor and advise every LC student member utilizing individual and group strategies, always maintaining appropriate/professional boundaries with students.
5. Advise LC student leaders/committees; set individual and group performance standards; manage work-flow; evaluate individual and group performance, and provide regular oversight and feedback.
6. Assist in the development of LC marketing and public relations efforts; ensure that print/electronic materials are professional and collegiate-level in appearance, current, and accurate; organize/deliver presentations; write articles for university and/or program newsletters, blogs, websites; manage Instagram and LinkedIn postings about LC accomplishments.
7. Connect students with relevant faculty, programs, events, and opportunities occurring across campus relevant to the theme of the LC and individual student interests; encourage student engagement as well as professional and personal development.
8. Required to attend bi-annual LC Team Planning meetings the week before the start of each semester, regularly scheduled LC Team Meetings, other required meetings, and may be asked to represent the Faculty Director at meetings and events.
9. Required to attend LC-wide events and individual LC events and trips throughout the year; must ensure that individual LC scheduled activities do not conflict with LC-wide activities.
10. Prepare a report on responsibilities completed in this position at the end of each semester, and prepare, or contribute to, the LC Annual Report submitted to the LC Program office at end of the academic year.
11. Complete other duties as assigned.

Commitment: 10 hours per week for half-time Graduate Assistantship. Weekly work schedule will vary based on availability and programmatic needs. Weekend and evening hours are required to lead and/or attend courses, events, and activities. Information about UConn Graduate Assistantships can be viewed here: <https://grad.uconn.edu/graduate-assistantships/>.

UConn GA Dates of Employment follow university guidelines which require work during Thanksgiving/Winter/Spring/Summer Break periods, including beyond the end of the Fall & Spring semesters (see <https://uconngradunion.org/>). Candidates must be able and willing to fulfill this obligation.

Qualifications: Strong English language written and verbal communication skills; strong organization, leadership, and programming skills; commitment to student success, creativity, and innovation; demonstrated mentoring experience; ability to use Microsoft Office; an ability and willingness to be in-person on the UConn Storrs campus for this role; must be actively enrolled in a graduate program at UConn. **LC Graduate Assistantships are 1-year appointments with no guarantee of re-appointment the following year.**

Preferred Qualifications: More than 1 year left before graduation; at least 1 year experience supervising or mentoring college students; experience with event planning and coordination; related professional experience; teaching experience.

The University of Connecticut is an EEO/AA employer.