



LA COMUNIDAD INTELECTUAL

University of Connecticut | Office of First Year Programs & Learning Communities 2025-26 La Comunidad Intelectual Learning Community Graduate Assistant Job Description, Storrs

The Office of First Year Programs & Learning Communities (FYPLC) supports Graduate Assistant (GA) positions to provide undergraduate enrichment and administrative support for UConn Learning Communities (LC). LC GAs serve under the direction of a Faculty Director, and in collaboration with FYPLC, as part of a support team that works to build community, a culture of support, and ensures each student participating in a LC gets the most out of this enrichment experience.

Learning Communities are a proven program that can provide intentionality and integration amongst undergraduate students' curricular, co-curricular, and residential experiences. They become a foundation for a creative and holistic approach to supporting students. They guide first- and second-year students in their transition to college and encourage all students to become engaged on campus and find meaningful pathways; they enable students to have regular one-on-one or small group interactions with faculty, advisors, staff, GAs, and peer mentors; they emphasize undergraduate research and experiential learning, and they develop intentionality and interdisciplinary habits of mind that encourage students to become life-long learners. Each LC has unique attributes and traditions based on its theme.

[La Comunidad Intelectual](#) (LCI), Storrs, is a Living/Learning Community with a mission to nurture a sense of community, to learn about individuals' Latine identities and/or the Latin American and Caribbean diasporas, to support a commitment to learning, and to empower students' engagement on the UConn campus and in their communities. First- and second-year students live together in a residence hall on campus, learn together in seminar courses, and are empowered to tap into their many strengths to succeed at UConn and beyond.

In collaboration with campus partners, including [El Instituto](#) (ELIN) and the [Puerto Rican/Latin American Cultural Center](#) (PRLACC), LCI works to create a welcoming space on campus for students who identify as Latine and/or who are interested in issues that affect Latin American and Caribbean communities. LCI strives to build a sense of community through seminar courses, engagements, events, and shared community space in the Peter J. Werth Residence Tower. A central tenet of LCI is to support students in their discovery of the multitude of strengths and assets they possess so they can continue with their holistic development and thrive while at UConn.

Duties and Responsibilities:

1. Support the LCI Faculty Director's vision; develop positive relationships with the LCI leadership team, partners, and student members; communicate regularly with LCI Faculty Director and staff in the Office of First Year Program & Learning Communities.
2. Plan, implement, manage, and evaluate LCI events, activities, and trips, including all related procedures, budgeting, scheduling, marketing, and recruitment, including developing ways to introduce and engage students in using the UConn Innovation Zone makerspace.
3. Co-instruct, instruct, and/or support credit bearing FYE (First Year Experience, UNIV 1810), service-learning (UNIV 1840), and/or sophomore courses (UNIV 3820); assist in the development of curriculum; plan and implement class activities; supervise group projects, and assess student learning. Participate in required training for FYE instructors, including attending the FY Innovation Conference (UConn Storrs, May) and other workshops throughout the year.
4. Co-lead, lead, and/or support LCI's Academic Support Program; facilitate or coordinate workshops that support students' academic success; support LCI's Academic Mentorship Program for students who may need supplemental academic supports.
5. Required to hold weekly office hours throughout the Fall and Spring semesters within the LC's Residence Hall; mentor and advise every student member utilizing individual and group strategies, and maintain appropriate and professional boundaries with students.
6. Provide advisement to LCI student leaders; set individual and group performance standards; manage workflow; evaluate individual and group performance, and provide regular oversight and feedback.
7. Assist in the development of LCI marketing and public relations efforts; ensure that all print and electronic materials are professional and collegiate-level in appearance, current, and accurate; organize and deliver individual and group presentations; write articles for university and/or program newsletters, blogs, websites, etc.

8. Manage or assist in managing LCI's social media outlets, including Instagram and LinkedIn pages, to keep the UConn community, student members, and interested parties informed of the LCI's mission, accomplishments, and activities.
9. Act as a liaison between LCI, its campus partners, key students, faculty, and staff stakeholders from across the university; send periodic updates to all members and partners, coordinate meetings and give public presentations as needed.
10. Connect students with relevant faculty, programs, events, and opportunities occurring across campus; encourage engagement and student professional and personal development.
11. Required to attend bi-annual LC Team Planning meetings the week before the start of each semester, regularly scheduled LCI Leadership Team Meetings with the Faculty Director, other required meetings, and represent the Faculty Director at meetings and events, as required.
12. Required to attend key LC-wide events and individual LCI events and trips throughout the year.
13. Prepare a report on responsibilities completed in position at the end of each semester and prepare, or contribute to, the LC Annual Report submitted to FYPLC at end of the academic year.
14. Complete other duties as assigned.

Commitment: We anticipate an opening for a 10-hour (half-time) Graduate Assistantship; there is a possibility that this position may be offered as a 20-hour (full-time) Graduate Assistantship (to be determined by mid-Spring 2025; the work schedule will vary based on individual's availability and programmatic needs. Weekend and evening hours are required to lead and/or attend courses, events, and activities.

Minimum Qualifications: Strong written and verbal communication skills; demonstrated mentoring experience; strong organization, leadership, and programming skills; commitment to student success, creativity, and innovation; ability to use Microsoft Office programs; an ability and willingness to be in-person on the Storrs campus for this role; must be actively enrolled in a graduate program at UConn.

Graduate Assistant dates of employment follow university guidelines which requires work beyond the end of each semester (see <https://uconngradunion.org/>). Candidates must be able and willing to fulfill this obligation.

Preferred Qualifications: An understanding of Latine, Latin American, and/or Caribbean students' experiences in higher education as well as mentoring, program development, leadership, and/or academic and personal growth and success experiences of those communities. Experience supervising or mentoring college students; experience with event coordination; teaching/presentation experience.